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LOS ANGELES COUNTY TOBACCO RETAIL LICENSE REQUIRED

Effective April 16, 2008, the sale of tobacco, tobacco products, and tobacco paraphernalia without a valid Los Angeles County Tobacco Retail License (TRL) in the unincorporated areas of Los Angeles County is prohibited by law (Los Angeles County Code, Chapter 11.35, Tobacco Retailing). Violators are subject to criminal prosecution, fines up to \$1,000, and other penalties such as forfeiting your right to sell tobacco, tobacco products, and tobacco paraphernalia, and having a lien assessed on your business.

The TRL is in addition to a state tobacco license issued by the California State Board of Equalization. You need both tobacco retail licenses. Businesses not located in the unincorporated areas of the County do not need the TRL. If your business is in a specific city in the County, check to see if that city has its own tobacco retail license/permit requirements. If you are currently selling without a TRL or plan to sell tobacco, tobacco products, and/or tobacco paraphernalia you must submit the following documents **immediately**:

If your business is a sole proprietorship, you must submit the following:

1. Completed and signed Los Angeles County Tobacco License application
2. Completed and signed Affirmation document
3. Copy of owner's driver's license or other form of legal identification (license number must be legible)
4. Copy of current state tobacco retailer's license issued by the California State Board of Equalization

If your business is a corporation, you must submit the following:

1. Completed and signed Los Angeles County Tobacco License application
2. Completed and signed Affirmation document
3. Copy of form listing your Federal Employer Identification Number (Tax ID)
4. Copy of Articles of Incorporation (Inc.) or Articles of Organization (LLC)
5. Copy of current state tobacco retailer's license issued by the California State Board of Equalization

Do not send payment! The Los Angeles County Department of Public Health, Environmental Health Division will mail you a bill after the processing of your completed application materials. Your TRL will be mailed to you after payment for the full amount owed is made.

You may submit all required materials in person at our office, by mail, email, or fax to:

Los Angeles County Department of Public Health
Tobacco Control and Prevention Program
ATTN: TOBACCO RETAIL LICENSE
3530 Wilshire Blvd, Suite 800
Los Angeles CA, 90010

TRL Hotline - (213) 351-7309, Main Office – (213) 351-7890, Fax – (213) 351-2710
Email – tobacco1@ph.lacounty.gov, Website - www.publichealth.lacounty.gov/tob